



DESIGN PACKAGE C134 TOTTENHAM COURT ROAD STATION

ADDENDUM TO WSI: BUILDING RECORDING AT 5a GREAT CHAPEL STREET

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| | | | Prepared by | Checked by | Approved by |
| | | Name | [Redacted] | [Redacted] | Graham Williams |
| | | Signature | [Redacted] | [Redacted] | [Redacted] |
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1 Introduction

This document provides details of heritage recording activities required at Tottenham Court Road Station Western Ticket Hall in advance of demolition works. In particular this document sets out the requirements for recording works at 5a Great Chapel Street.

2 Crossrail Central Archaeological Contractor Requirements

2.1 Built Heritage Recording

The Crossrail Central Archaeological Contractor will be required to undertake non-listed built heritage recording at Tottenham Court Road Western Ticket Hall in advance of the demolition of the properties to the level of recording as set out in the specification below.

This specification for the recording of the non-listed buildings of interest at Tottenham Court Road Western Ticket Hall has been developed following:

- Visual surveys of the properties, including internal inspections of all buildings that will be demolished (with the exception of 100 Dean Street, where no keys were found); and
- Documentary and historical research of the non-listed built heritage of the properties to be demolished.

2.1.1 Non-listed Built Heritage Recording Requirements

The Archaeological Contractor is required to undertake a **Level 2 record** undertaken in accordance with English Heritage's *Understanding Historic Buildings, A Guide to Good Recording Practice (2006)* and will consist of the following:

- Short written description of the building, summarising its form, age materials and construction, from an external inspection;
- Visual record of these buildings which will consist of face on photographs of all street elevations (or as close to face on as is possible, given the width of the surrounding streets) as well as contextual photographs of the following buildings; and
- Drawn sections.

2.1.2 Recording of 5a Great Chapel Street

Non listed built heritage (NLBH) recording is required for historic features associated with 5a Great Chapel Street. This is a small house refronted in the mid 19th century.

Although radically altered inside, it retains its original staircase, dating to the 1730s. The staircase and the space in which the staircase sits, including the landings in the immediate vicinity, will be recorded. However the recording will not include the other rooms of the building.

The NLBH work involves one phase of field work: requiring recording of the buildings elevation, and photographs, plan and sectional elevation of the staircase. The report shall include the drawings, photographs and a short written account of the history of the building and a description of the staircase.

Specification

The record will consist of:



- 1) A photograph of the building's front elevation
- 2) General and close up photographs of the staircase showing its relationship with the building, including close up photographs of its balustrades, inner and outer string.
- 3) A 1:50 scale plan of the staircase on each floor will be made, including its immediate landings, but not including the surrounding rooms
- 4) A 1:50 scale sectional elevation will be drawn through the staircase, including drawings of the balustrades and outer strings. .
- 5) The balustrade of a typical flight of stairs will be drawn at a scale of 1:20.
- 6) There will be a short written account of the history of the building and a short description of the staircase.

The photography will be to a resolution of at least 6 megapixels.

The report will be produced in accordance with the standards set out in English Heritage's *Understanding Historic Buildings, a guide to good recording practice*, 2006.