

◀ GOOD PRACTICE INFORMATION ▶



Fire Safety Grab Pack

Purpose:

The Fire Safety Grab Pack is an information folder that is given to the LFB upon arrival at site. Its purpose is to provide the LFB Incident Commander, with readily understood key information which is needed for them to put the first phase of any plan in action. Each contract should make a Fire Safety Grab Pack easily accessible at the established RVP (rendezvous point). The pack must be regularly updated and briefed to all relevant members of the site team.



Example of an easily identifiable
Fire Safety Grab Pack

Contents must include as a minimum:

- Emergency contacts list for key CRL/PC personnel and local stakeholders/residents.
- Site locality map showing road names, any existing railway networks or other public services, staff evacuation assembly points and RVP.
- Site floor plans – in both plan view and landscape – showing:
 - Locations of fire hydrants/extinguishers
 - Emergency routes, access/egress points
 - Storage of flammable or hazardous substances – products and quantities
 - Locations of services, waste and welfare areas
- Keys/access cards to be made available by security guard/responsible individual.

Sites should also invite Fire Officers from their local LFB Station to site on a regular basis to review the Fire Safety Grab Pack detail, the Fire Safety controls on-site generally and engage in emergency drills and exercises.